

# Tai Chi for Health Community NZ Inc (TCHC NZ) AGM

## “Keeping Tai Chi Active in NZ”

<p><b>Meeting Date:</b> AGM <b>Saturday, 20<sup>th</sup> August 2022</b></p> <p style="text-align: center;"><b>MINUTES</b></p>	<p><b>Present:</b> Chris Hattle, Helga Meyer, Ferne McKenzie, Margaret Dando, Robert Haas, Jacky Whitfield, Margaret Hardgrave, Peter Wannan (late), Sonya Robinson, Maureen Pitman, Janett Levien, Tamara Bennett, Ann Rose (late)</p> <p><b>(Total Number present 13 )</b></p> <p><b>Membership/Committee Status of persons present:</b>  <b>Committee: All Committee Members present (05)</b>  <b>Full Members: 13 Including Life Members: 01</b>  <b>Associate &amp; Student Members: ...</b></p>
<p><b>Time:</b> <del>3pm</del> 3.05 pm</p>	<p><b>Apologies:</b> Jocelyn Watkin, Blair Brocklehurst, Jude Angus, Toi Walker (Life Member Nominee)</p> <p><b>(Total Number apologies 04)</b></p>
<p><b>Place:</b> ZOOM</p>	<p><b>Membership Status of persons apologizing:</b>  <b>Committee: 00</b>  <b>Full Members: 03 Including Life Members: ...</b>  <b>Associate &amp; Student Members: ...</b>  <b>Life Member Nominee: 01</b></p> <p><b>No Contact: (Number 46)</b></p> <p><b>Current Membership</b>  <b>Total Members (62)</b>  <b>Full Members (51) [# includes Life Members (3)]</b>  <b>Associate Members (6) Students Members (2)</b></p>
<p><b>2021-2022 Committee Members:</b> Chris Hattle, Helga Meyer, Ferne McKenzie, Margaret Dando and Robert Haas. Tamara Bennet was a Committee Member for part of the year.</p> <p><b>Advisor:</b> Dr Paul Lam</p>	

**2021-2022 Year: Members (62): Full Members (51 - includes 3 Life Members) Associate Members (6) Students Members (2)**

2020-2021 Year Members (83): Full Members (66 - includes 3 Life Members) Associate Members (12) Students Members (5)

2019-2020 Year Members (89): Full Members (71 - includes 3 Life Members) Associate Members (13) Students Members (5)

2018-2019 Year Total (94): Full (72), Associate (13), Student (9)

2017-2018 Year Total (91): Full (67), Associate (13), Student (8)

2016-2017 Year Total (103): Full (67), Associate (13), Student (23)

2015-2016 Year Total (94): Full (53), Associate (17), Student (24)

**Chair of Meeting:** Chris Hattle

**Minute Taker:** Margaret Dando

**Meeting Procedure - Agenda**

**Speaker**

1. Opening of Meeting - Welcome
2. Apologies
3. Minutes of the previous AGM
4. Matters Arising from the previous minutes
5. Chair's report
6. Treasurer's report on the finances of the society and the annual Financial Statement
7. Election of Committee Members
8. Set Annual Membership Fees
9. Motions to be considered
10. General business
11. Date/Location AGM 2023
12. Meeting Closure
13. Election of the Executive Office Holders by the newly elected Committee: Chair, Vice- Chair, Secretary, Treasurer

Chair  
Secretary  
Chair  
Chair  
Chair  
Treasurer  
Chair  
Chair  
Chair  
Chair  
Chair  
Chair

Item #	Agenda Items	Speaker	Moved / 2nd	Carried / Lost
1.0	Opening of Meeting – Welcome;	Chair		
2.0	Apologies: Apology Numbers: 03 + 01 Life Member Nominee Present Numbers: 13 <u>Quorum</u> ... YES (min 5 or 20% of eligible members = 11 (51 Full Members)	Secretary		

3.0	<b>Minutes of the previous AGM</b> (copy emailed to all members) <ul style="list-style-type: none"> <li>Chair Move: - Seconder: - Discussion, passing of the minutes carried/lost)</li> </ul>	<b>Chair</b>	Chris Hattle/Robert and Ferne	carried
4.0	<b>Matters Arising from the previous minutes</b>	<b>Chair</b>	none	
5.0	<b>Chair's Report</b> (copy emailed to all members) <ul style="list-style-type: none"> <li>Chair Move: - Seconder: -Discussion, passing of Chair Report carried/lost)</li> </ul>	<b>Chair</b>	Chris Hattle/Margaret Dando	carried
<b>Item #</b>	<b>Agenda Items continued ...</b>	<b>Speaker</b>	<b>Moved / 2nd</b>	<b>Carried / Lost</b>
6.0	<b>Treasurer's report on the finances of the society and the annual Financial Statement</b> (Moved – 2 <sup>nd</sup> , discussion, carried/lost)  <b>Review of Financial Accounts Report</b> (copy emailed to all members) <ul style="list-style-type: none"> <li>Treasurer Move: - Seconder: - Discussion, passing of the Report: carried/lost</li> </ul>	<b>Treasurer</b>	Ferne/Tamara	Carried
7.0	(Call for nominations, each Moved-2 <sup>nd</sup> individually, tally of votes) <b>Election of Committee Members (including “in-absentia” votes):</b> <ol style="list-style-type: none"> <li>Margaret Dando</li> <li>Chris Hattle</li> <li>Robert Haas</li> <li>Ferne McKenzie</li> <li>Helga Meyer</li> <li>Jacky Whitfield</li> <li>.</li> </ol> <ul style="list-style-type: none"> <li>Chair Move: - Seconder: - Discussion, passing of the minutes carried/lost)</li> <li>As since early 2022 there has been a need for a Committee Member to take on official title of more than one Officer Role, it is to be noted that the Committee are endeavouring to refine Officer Roles to 'one Committee Member – One Officer Role'. The Secretary role has very much been shared within the Committee. Refer TCHC NZ Inc Rules 5.1.(c)</li> <li>Management of the Website is an invaluable task additional to the Officer positions.</li> </ul>	<b>Chair</b>	Chris Hattle/Janet, Tamara, Ferne	

8.0	<b>Set Annual Membership fees – Vote (2021-2022 fees in red)</b> Full Member ( <b>\$48</b> ) \$ Associate ( <b>\$28</b> ) \$ Student ( <b>\$18</b> ) \$  <b>Treasurer recommends maintaining current fees</b> <ul style="list-style-type: none"> <li>o Chair Move: - Seconder: - Discussion, passing of recommendation: <u>For: Against:</u></li> </ul>	<b>Chair</b>	Chris / Robert	Carried
<b>Item #</b>	<b>Agenda Items continued ...</b>	<b>Speaker</b>	<b>Moved / 2nd</b>	<b>Carried / Lost</b>
9.0	<b>Motion(s) to be considered</b> (Moved – 2 <sup>nd</sup> , discussion, carried/lost) <b>a) Life Membership Nomination for Toi Walker: Nominator Ann Rose</b> <ul style="list-style-type: none"> <li>• Move: - Seconder: - passing of Motion: For Against</li> </ul> <p>Chris read Ann Rose’s letter and those of supporters Dee Young and Ann Rose spoke of the importance of Toi’s contribution to Tai Ci for Health and his indigenous contribution. Chris declared Toi a Life Member: Toi’s letter of nomination acceptance was read following confirmation by vote.</p> <b>b) Proposal: Changes to Rules of the Committee:</b> <ul style="list-style-type: none"> <li>• Move: - Seconder: - passing of Motion: For Against</li> </ul> <p><b>NO further Motions were submitted</b> (28 days prior to AGM required)</p>	<b>Secretary</b>	Ann Rose / Ferne, Margaret Dando  Chris / Margaret Dando	Carried
10.0	<b>General Business</b>  <b>1. Addition: Complaints Policy and Procedure</b> Chris encouraged all to read the new ‘Complaints Policy and Procedure’ document which can be found under ‘Contact’ in the header of every webpage on the TCH NZ Inc website.	<b>Chair</b>		
11.0	<b>AGM 2023 – This may well be another Zoom AGM - If any members are interested in hosting the AGM in your area please let the secretary know</b>	<b>Chair</b>		
12.0	<b>MEETING CLOSURE</b>			

12.1	<b>Agenda Items for Next Meeting</b> <ul style="list-style-type: none"> <li>• Te Reo Inclusion</li> </ul>	<b>Chair</b>		
12.2	<b>Closing address from Chair</b>  Thank you everyone. Committee has done a lot of work on additional items which may be brought to AGM in the future when time is right. Chris welcomed Dr Lam	<b>Chair</b>		
12.2	<b>Meeting Closed at 3.34 pm (Time)</b>  Signed by Chair	<b>Chair</b>		
13.0	<b>Election of the following Executive Office Holders by the newly elected Committee: This may be done at a date/time soon after the meeting.</b>  <b>Chair:</b> Chris Hattle <b>Vice- Chair:</b> Margaret Dando <b>Secretary:</b> ..... <b>Treasurer:</b> Ferne <b>Website:</b> Robert (needs help with Newsletter) <b>Committee members:</b> Helga, Jacky  <b>There is also a position in management of the Website.</b> <b>At end of AGM, committee met and discussed roles</b> <b>Another committee member can be co-opted</b> <b>Ended 4.40 pm</b>	<b>New Committee</b>		
<b>Post AGM presentation by Dr Paul Lam – scheduled to start at 3.30pm</b> <b>Tai Chi Evolution in Challenging Times</b>  <b>Chris recorded Dr Lam’s talk which ended at 4.17 pm</b>				

Committee meeting 4.19 pm start: to discuss Officer Roles