# Tai Chi for Health Community NZ Inc (TCHC NZ) AGM

**"Keeping Tai Chi Active in NZ"**

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|---|---|
| **Meeting Date: AGM**<br><br>**Saturday, 7th August 2021**<br><br>**MINUTES** | **Present: (8)**<br>**Committee:** Tamara Bennett, Chris Hattle, Ferne McKenzie, Helga Meyer, Robert Haas,<br><br>**BCI Members:** Julie Powell, Tim Baxter, Janett Levien,<br><br>**Not present:** Aria Tauroa, Kiri Taylor, Peter Wannan<br><br>**Apologies: (26)**<br>**Committee:** Margaret Dando |
| **Time: ~~4pm~~ 4:09 – 4:39pm** | **BCI: (17) –** Jude Angus, Robyn Armstrong, Gillian Bastion, **Michael Cheng,** Patricia Collins, Michiyo Davies, Jill Freeman, Margaret Hardgrave, Margaret Lee, Jill Pendleton, Maureen Pitman, Kay Russell, Sabine Telzlaff, Kris Tynan, Jocelyn Watkin, Jacky Whitfield, Eana Young |
| **Place: ZOOM** | **Life: (3)** Dr Paul Lam**, Ann Rose, Hazel Thompson**<br><br>**Associate & Student Members:** (5) Blair Brocklehurst, Elaine Greenep, Pat James, Palmerston north Tai Chi Club Inc, Jane, Chetwynd, Joy Kerr<br><br>**No Contact: (46)** |

**2020-2021 Committee Members:** Chris Hattle, Helga Meyer, Tamara Bennett, Ferne McKenzie, Margaret Dando and Robert Haas
**Advisor:** Dr Paul Lam

**2020-2021 Year Members (83): Full Members** (66 - includes 3 Life Members) **Associate Members** (12) **Students Members** (5)
2019-2020 Year Members (89): Full Members (71 - includes 3 Life Members) Associate Members (13) Students Members (5)
2018-2019 Year Total (94): Full (72), Associate (13), Student (9)
2017-2018 Year Total (91): Full (67), Associate (13), Student (8)
2016-2017 Year Total (103): Full (67), Associate (13), Student (23)
2015-2016 Year Total (94): Full (53), Associate (17), Student (24)

**Chair of Meeting:** Chris Hattle

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**Minute Taker:** Tamara Bennett (Secretary)

| **Meeting Procedure - Agenda** | **Speaker** |
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| 1. **Opening of Meeting - Welcome** | **Chair** |
| 2. **Apologies** | **Secretary** |
| 3. **Minutes of the previous AGM** | **Chair** |
| 4. **Matters Arising from the previous minutes** | **Chair** |
| 5. **Chair's report** | **Chair** |
| 6. **Treasurer's report on the finances of the society and the annual Financial Statement** | **Treasurer** |
| 7. **Election of Committee Members** | **Chair** |
| 8. **Set Annual Membership Fees** | **Chair** |
| 9. **Motions to be considered** | **Chair** |
| 10. **General business** | **Chair** |
| 11. **Date/Location AGM 2022** | **Chair** |
| 12. **Meeting Closure** | **Chair** |
| 13. **Election of the Executive Office Holders by the newly elected Committee: Chair, Vice- Chair, Secretary, Treasurer** | **New Chair** |

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**Advisor:** Dr Paul Lam

| Item # | Agenda Items | Speaker | Moved / 2nd | Carried / Lost |
|---|---|---|---|---|
| 1.0 | **Opening of Meeting – Welcome** | **Chair** | | |
| 2.0 | **Apologies** | **Secretary** | Yes | |
| | **Apologies: 26 Present: 8 (+ 0 non-members (+cat) )**<br>**Quorum … YES (min 5 or 20% of eligible members = 13 (66 Full Members)** | | | |

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| **3.0** | **Minutes of the previous AGM** (copy emailed to all members)<br><br>(Moved – 2nd, discussion, passing of the minutes carried/lost) | **Chair** | Helga/Julie | carried |
| **4.0** | **Matters Arising from the previous minutes Nil** | **Chair** | | |
| **5.0** | **Chair's Report (**copy emailed to all members)<br>(Moved – 2nd, discussion, carried/lost)<br><br>Helga - thank Chris for your concise report | **Chair** | Helga/Robert | carried |

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**6.0** 1. **Treasurer's report on the finances of the society** (Moved – 2nd, discussion, carried/lost) — **Treasurer** — Chris/Tim — carried

**Balances 31st March 2020** **00 Account:** $6,311.26 **02 Account:** $11.94 **Total: $6,323.20**

| **General Account** | **Grant Account** |
|---|---|
| Income $3,194.02 | |
| Outgoings $3,532.77 | |
| Difference ($383.75) | |

**Treasurer**

2. **Annual Financial Statement**
**Review of Financial Accounts Report** (copy emailed to all members)

Query re doc – 'Performance Report' - Entity's Purpose or Mission: *

*See text below our

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**7.0** (Call for nominations, each Moved-2nd individually, tally of votes) **Chair**

**Election of Committee Members (including "in-absentia" votes):**

1. **Tamara Bennett**
2. **Margaret Dando**
3. **Chris Hattle**
4. **Ferne McKenzie**
5. **Helga Meyer**
6. **Robert Haas**
7.

Chris/Tim carried

"**Six** nominations were received for the vacancies. As our rules state; "There shall be a minimum of five and a maximum of seven Committee Members, including the Officers", I therefore move that the **SIX** people nominated are declared elected as the committee".

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| **8.0** | **Set Annual Membership fees** – Vote **(2020-2021 fees in red)**<br>(Moved – 2nd, discussion, carried/lost)<br>Full Member (**$48**) **$** Associate (**$28**) **$** Student (**$18**) **$**<br>Treasurer recommends ……keep the fees the same<br><br>For: 8 Against: 0 | **Chair** | Ferne/Chris | carried |

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**9.0** **Motion(s) to be considered (**Moved – 2nd, discussion, carried/lost) **Secretary** NA NA
**Amendments to Rules** (copy emailed to all members) – Vote

**NO Motions were submitted** (28 days prior to AGM required) For: Against:

**10.0** **General Business NIL** **Chair**

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**11.0** **AGM 2022 – Put in your "tender" to host this in your area …** will have to wait and see **Chair**

Suggestions welcome for a location and format (e.g. AGM + mini workshops)

Helga - if we can have a 'in-person' workshop and AGM draws in people more, this would be desirable
Ferne - Committee costs are increased with an 'in-person'
Helga – this year we have had a loss, membership $ down a bit. If we do a workshop, the income could be donated to TCHC NZ Inc … however this involves Chris and Tamara donating their time and loss of income.
Ferne – If there is a workshop, it becomes a TCHI workshop, with an AGM in between it
Julie – in the past there have only been a few that have stayed after for the AGM
Helga – yes this is a point
Robert – ZOOM seems to work well, physical separation is hard for people, so we should try

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## 12.0 MEETING CLOSURE

**12.1 Agenda Items for Next Committee Meeting and AGM** — **Chair**

1. Te Reo Maori translations - voting
2. Rules - looking for possible updates — **Committee**
3. Life Membership Nomination

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**12.1 General Discussion:** **Committee**

**b** 1. Complaints Policy
2. Pre-screening & Medical Release forms for BCI members (REPs/EANZ compliance)
3. Health & Safety document for BCI members (similar REPs/EANZ/Live Stronger for Longer) Ferne
4. Accident incident form Ferne

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**12.2 Closing address from Chair** — **Chair**

Wonderful and great to have so many wonderful discussions and great to have input for more than the committee. Thank you to all, for contributing to these discussions
Thank you, Tamara, for all the work you do as Secretary
Thank you, Helga, for keeping on task with SBW, and words of wisdom
Thank you Ferne for all your work as Treasurer
Thank you, Robert, for your work on the Committee, you have an eagle eye for things, and you do a lot of work behind the scenes and offer suggestion, and it is really appreciated.
And I'd like to thank Margaret for her work on the committee

**Helga –** Thank you Chris for your gentle guidance and wisdom. And guiding firmly a wonderful quality for a chair person. (ditto)

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**12.3 Meeting Closed at** **4:39pm (Time)** *Tai chi blessing to you all* **Chair**

**Signed by Chair** - *Chris Hattle*

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|---|---|---|---|---|
| **13.0** | **Election of the following Executive Office Holders by the newly elected Committee:**<br>**Chris -** Is there anyone on the committee who wants to try a different role.<br>**Chair:** Chris Hattle<br>**Vice- Chair:** Helga Meyer<br>**Secretary:** Tamara Bennett<br>**Treasurer:** Ferne McKenzie | **New Committee** | Tamara moves to keep the status quo for the committee roles. | carried |

Post AGM workshop – just a chat

Mission Statement - *Keeping tai chi active in New Zealand*

TCHC NZ Inc Rules:

3.1 The purposes of the Society are to:

(a) Ensure sustainability of the (Tai Chi for Health) TCH programme;

(b) Provide stability of the TCH programme;

(c) Provide support for providers and instructors;

(d) Promote wellness and activity in communities;

(e) Facilitate a website to allow networking amongst members;

(f) Seek and promote the membership of TCHC NZ Inc and its members;

(g) Maintain a registry of TCHC NZ Inc members;

(h) Create information sharing and educational events for members;

(i) Promote awareness within the group;

(j) Actively promote the members within the community;

(k) Promote quality, expertise, and integrity amongst the members of the Society;

(l) Support the aims and objectives of the TCHC NZ Inc members;

(m) Do anything necessary or helpful to the above purposes.

(n) Develop opportunities, programmes and facilities to enable, encourage and enhance the participation, enjoyment and performance of TCHC NZ Inc members and in Tai Chi for Health activities;

(o) Establish, promote and hold national and regional workshops and member training events in New Zealand;

(p) Encourage and promote Tai Chi as an activity which promotes the health and safety of all participants;

(q) Act in good faith and loyalty with its Members to ensure the maintenance and enhancement of Tai Chi in New Zealand including its standards, quality and its reputation for the collective and mutual benefit of TCHC NZ Inc and its Members;

(r) Seek, maintain and enhance the reputation of Tai Chi for Health Institute through the implementation of rules, standards and practices which fulfil these objects;

(s) Promote mutual trust and confidence between TCHC NZ Inc and its Members and at all times to act on behalf, and in the interests of the Members TCH NZ Inc.